

THE INSTITUTE OF CHARTERED ACCOUNTANTS OF NIGERIA

IMPORTANT NOTICE TO NON-FINANCIAL MEMBERS

A. **CONDITION FOR DELISTING**

A member is delisted if he/she defaults in the payment of dues (Subscription/Faculty) and Licence (if in practice) for more than three (3) years.

B. **PROCEDURE FOR RE-ADMISSION OF DELISTED MEMBERS**

1. Pay Re-Admission fee of Fifty Thousand Naira (N50,000=) and **ALL** outstanding dues (Subscription/Faculty) and Licence (if in practice) as at the time of application for re-admission.
2. Download and Complete the Re-Admission form on the ICAN website.

C. **CONDITION FOR SUSPENSION**

A member is suspended if he/she defaults in the payment of dues (Subscription/Faculty) and Licence (if in practice) from four (4) months up to three (3) years.

D. **PROCEDURE FOR LIFTING OF SUSPENSION**

Pay penalty fee of Ten Thousand Naira (N10,000=) and **ALL** outstanding dues (Subscription/Faculty) and Licence (if in practice).

E. **EFFECTIVE DATE FOR DELISTING OR SUSPENSION**

The effective date for Delisting or Suspending erring members shall be May 1 of every year. Please note that a Suspended member, who has failed to be a financial member by April 30, shall be a delisted member by May 1, where period of suspension exceeds three (3) years.

F. **MODE OF PAYMENT**

Payment can be made through the following channels using your membership number, that is: MBOXXXXX

- a.) Any ICAN Office, Naira Debit Card on POS or Cheque (Delisted & Suspended members).
- b.) WebPay under members section of the Institute's website www.icanig.org (Delisted & Suspended members).
- c.) Pay Direct in favour of the Institute at any commercial bank in Nigeria (Suspended members only).

- d) Pay Direct in favour of the Institute at any commercial bank in Nigeria (Suspended members only).

FOR FURTHER ENQUIRIES, PLEASE CONTACT:

1. Roposola - 08035374029 – ragbolade@ican.org.ng
2. Funmi - 08028479219 - ooogunniyi-david@ican.org.ng
3. Gbolahan - 08033036463 - gaakinlawon@ican.org.ng

**SIGNED
REGISTRAR/CHIEF EXECUTIVE**